



## **HISPANIC AMERICAN CLUB OF PALM COAST**

*5 Commercial Court (off Utility Drive)*

*Palm Coast, FL 32137*

*Tel. 386-446-4552 \*\*\* Email: [hhfpc@cfl.rr.com](mailto:hhfpc@cfl.rr.com)*

### **Social Functions Agreement**

Thank you for considering The Hispanic American Club for your special event. Our Clubhouse Director will be available to assist you with any questions you may have.

### **Event Information**

Name of Patron \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ Cell: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Date of Function: \_\_\_\_\_ Hours From: \_\_\_\_\_ To: \_\_\_\_\_

Bar Type: \_\_\_ Open      \_\_\_ Cash      Number of Bartenders: \_\_\_\_\_

Deposit: \_\_\_\_\_ Additional Deposit \_\_\_\_\_

All reservations required a minimum initial deposit of \$100 and 30% of the total agreement within 10 days after the signing of this contract. Events cancelled with three (3) months or more notice will receive a full refund. No refunds will be made if event is cancelled within thirty (30) days or less of the date of the event. Cancellations must be submitted in writing with date and signature.

The Hispanic American Club is anon-smoking facility. No beverages of any kind will be permitted to be brought into the Club by the patron or any of the patron's guest or invitees. Your signature and date will indicate acceptance of all terms and conditions of this agreement

\_\_\_\_\_  
Client Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clubhouse Director

\_\_\_\_\_  
Date

## RENTAL AGREEMENT

Date Requested \_\_\_\_\_ Number of Attendees \_\_\_\_\_

Party Name / Organization \_\_\_\_\_

Contact Name \_\_\_\_\_ Tel # \_\_\_\_\_

Member Sponsor (if applicable) \_\_\_\_\_

Time: \_\_\_\_\_ Too \_\_\_\_\_ Bar Type: Open \_\_\_\_\_ Cash \_\_\_\_\_

Deposit Paid \$ \_\_\_\_\_ Date \_\_\_\_\_ Method of Payment \_\_\_\_\_

Additional Deposit Paid \$ \_\_\_\_\_ Due 10 days after the signing of this contract

### Estimated Total Cost

Cost	Service / Goods
\$	Rental @ \$ _____ per hour with a minimum of 4 hours
\$	Rental of _____ additional hours at the rate of \$ _____ per hour
\$	Clean-up fee \$60.00 with linen and chair covers it's \$100.00
\$	Bar Bill ( if open bar)
\$	Sales Tax (7%)
\$	Sub-Total
\$	15% Service Fee from both cash and open bars.
\$	Less Deposit (s) received prior to the event
\$	Total Amount Due at Event

**Notice: The Hall Would Not Be Decorated. The Hall is Available for Decoration at \_\_\_\_\_ nothing Other Than Tape may be used to attach the Decorations.**

**The Hispanic American Club is not responsible for the loss of any personal property left unattended during this event.**

**Also there are lines for the tables and chair cover for up to 150 chairs at a cost of \$300 .00 for Members and \$400.00 for Non-Members. This must be advise at signing of contract for there preparation.**

## HISPANIC AMERICAN CLUB RENTAL RATES

### MEMBERS (Weddings, Birthdays Anniversaries or Bar Service)

<b>\$35.00</b>	<b>4 Hrs</b>	<b>5 Hrs</b>	<b>6 Hrs</b>	<b>7 Hrs</b>	<b>8 Hrs</b>
Per Hour	\$140.00	\$175.00	\$210.00	\$245.00	\$280.00
Clean-up	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00
7% Tax	\$ 13.30	\$ 15.75	\$ 18.20	\$ 20.65	\$ 23.10
15% Service Chg	To be	Determine	At the	End of	Night.
<b>TOTAL</b>	<b>?</b>	<b>?</b>	<b>?</b>	<b>?</b>	<b>?</b>

### NON MEMBERS (Weddings, Birthdays, Anniversaries or Bar Service)

<b>\$50.00</b>	<b>4 Hrs</b>	<b>5 Hrs</b>	<b>6 Hrs</b>	<b>7 Hrs</b>	<b>8 Hrs</b>
Per Hour	\$200.00	\$250.00	\$300.00	\$350.00	\$400.00
Clean - up fee	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00
7% Tax	\$ 17.50	\$ 21.00	\$ 24.50	\$ 28.00	\$ 31.50
15% Service Fee	To be	Determine	At the	End of	Night.
<b>TOTAL</b>	<b>?</b>	<b>?</b>	<b>?</b>	<b>?</b>	<b>?</b>

### MEMBERS (Meetings & Seminars No Bar Service)

Patron does a complete cleaning after the event

<b>\$35.00 / Hr and</b>	<b>1 Hr</b>	<b>2 Hrs</b>	<b>3 Hrs</b>	<b>4 Hrs</b>	<b>5 hrs</b>
\$20 Additional Hr	\$ 35.00	\$ 55.00	\$ 75.00	\$ 95.00	\$115.00
7% Sales Tax	\$ 2.45	\$ 3.85	\$ 5.25	\$ 6.65	\$ 8.05
<b>TOTAL</b>	<b>\$ 37.45</b>	<b>\$ 58.85</b>	<b>\$ 80.25</b>	<b>\$101.65</b>	<b>\$123.05</b>

### NON MEMBERS (Meetings & Seminars No Bar Service)

Patron does a complete cleaning after the event

<b>\$40.00 / Hr and</b>	<b>1 Hr</b>	<b>2 Hrs</b>	<b>3 Hrs</b>	<b>4 Hrs</b>	<b>5 Hrs</b>
\$25 Additional Hr	\$ 40.00	\$ 65.00	\$ 90.00	\$115.00	\$140.00
7% Sales Tax	\$ 2.80	\$ 4.55	\$ 6.30	\$ 8.05	\$ 9.80
<b>TOTAL</b>	<b>\$ 42.80</b>	<b>\$ 69.55</b>	<b>\$ 96.30</b>	<b>\$123.05</b>	<b>\$149.80</b>